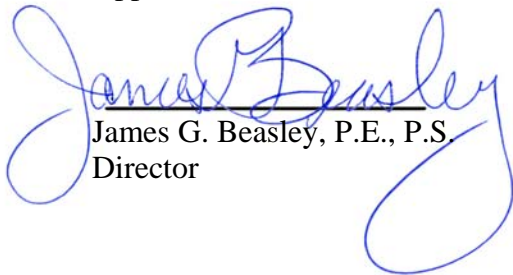


Approved:



James G. Beasley, P.E., P.S.
Director

Policy No.: 16-0067(I)

Responsible Office: Director's Office

INTERIM POLICY

IMPLEMENTING COMMON SENSE BUSINESS REGULATION PAPERWORK VIOLATIONS

POLICY STATEMENT:

Executive Order 2008-04S "Implementing Common Sense Business Regulation," paragraph 5(F) provides as follows: "Agencies should, when appropriate, waive penalties for first-time or isolated paperwork or procedural regulatory non-compliance."

In accordance with Executive Order 2008-04S, HB 285, and the Department of Transportation's 2008-09 Business Plan, the Department commits to providing clear, concise, and user-friendly information while promoting a continuous dialogue with our transportation partners.

AUTHORITY:

HB 285

Executive Order No. 2008-04S

SCOPE:

ODOT's Common Sense Business Regulations apply to all employees of the Ohio Department of Transportation.

The Department will implement a procedure to assure its regulated customers that they will have every reasonable opportunity to achieve compliance with its rules and regulations. This procedure will include providing a correction letter for the initial noncompliance of a minor, procedural paperwork violation. This letter shall provide the customer with an opportunity to cure any such violation within a reasonable amount of time and shall waive any penalty, when appropriate.

However, because of ODOT's primary mission of promoting the health and safety of the traveling public, and because of programs that have been delegated to ODOT by the federal government, the Department will not waive the paperwork violations for the following type of documents:

- Advertising Device Control Permits;
- Federally mandated permits or licenses;

- Aircraft registrations;
- Access permits that may impact the safety of the traveling public; and
- Contracts and Agreements.

FISCAL IMPACT:

The fiscal impact will vary from district to district.